

# Starting a Community Garden in Waterloo Region



**Community Garden Council  
of Waterloo Region**

# Contributors

## Kitchener Waterloo Community Foundation



THE KITCHENER  
AND WATERLOO  
COMMUNITY  
FOUNDATION

## Opportunities Waterloo Region



## Region of Waterloo Public Health, Healthy Eating and Active Living Program



Region of Waterloo  
PUBLIC HEALTH

## Tips for a Successful Community Gardening Experience

**C**hoose a place in a sunny location with good soil and drainage. The place should be within walking distance from where the gardeners live. The place should be accessible by foot and wheelchair.

**O**rganization is important. You will need a garden facilitator and one or two committees to run the garden smoothly.

**M**oms, dads, children and everybody else are welcome at the community garden.

**M**eetings are important. Set a schedule of meetings where you can discuss mutual concerns as a group.

**U**se the garden for community events: to display the work of young artists, to teach children about nature and the environment, to celebrate diversity.

**N**ew gardeners need to be informed about rules that relate to garden use, participation at events, meetings, use of resources, disposal of garbage, cleaning, insurance, etc.

**I**nnovation pays off: be creative, raise garden plots for seniors and people with physical disabilities, have garden plots for children, a picnic table, a bulletin board, etc.

**T**ry to include everyone! Your community will benefit if you plan fun activities for the whole family: picnics, family days, recipe contests, etc.

**Y**our gardeners need to know all the tasks that need to be shared collectively month by month at the garden. Keep a schedule!

**G**enerate good communication between all participants. Discuss the best way to keep everyone informed.

**A**sk gardeners how to improve their gardening experience. Be open and listen. Keep a suggestion box at the garden

**R**emember that you are there to make friends, to know your neighbours and to improve the life of your community.

**D**evelop partnerships within the community: get your garden listed in the Community Garden Council brochure.

**E**nsure that at the end of the gardening season, participants have the opportunity to evaluate their experience.

**N**eighborhoods benefits from community gardens! It is a safe place to meet people and talk about many things!

**S**tart small: you can always expand.

# Purpose of the Booklet

This booklet has been prepared to support agencies, community groups and individuals interested in starting community gardening initiatives.

The booklet provides the basic information necessary to start a community garden, lists the benefits of community gardening, and describes the role of the Community Gardening Council of Waterloo Region in promoting community gardens as a local food initiative that brings many benefits to the community. The last section of the booklet lists current community gardens in the Region.

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## A. What is a community garden?

Community gardens are places where people come together to grow vegetables, herbs, fruits and flowers. In Waterloo Region community gardens are run by churches, neighborhood associations, non profit organizations, community agencies, clubs, private landowners, municipalities... just about anyone.

## B. Benefits of community gardening

Community gardens offer people and the community many benefits. They provide opportunities for both recreational gardening and food production in vacant lots, the yards of housing complexes, apartment buildings or spaces donated by churches and private land owners. Community gardens are also great for the environment. Food grown locally reduces green house gases produced by long distance transportation of food. Gardens also contribute to biodiversity of species.

### **Community gardens are great for people. Community gardens can be a part of a healthy lifestyle in that they:**

- ⑤ provide fresh, safe, affordable herbs, fruits and vegetables
- ⑤ help relieve stress and get people active
- ⑤ provide social opportunities
- ⑤ reduce age and cultural barriers; people of all ages and cultures can do it
- ⑤ give people an opportunity to learn how to grow, harvest, and prepare the foods they like

### **Community gardens benefit the community as they help:**



- ⑤ build welcoming, safer communities
- ⑤ improve the look of the neighbourhood
- ⑤ reduce pollution & connect people to nature
- ⑤ provide a common meeting area where people can learn and share with each other

## C. An overview of starting a community garden:

- ⑤ Form a planning group and create a garden plan
- ⑤ Choose a garden site and sign an agreement for land use
- ⑤ Prepare and develop the site
- ⑤ Research previous land use to determine if soil testing is needed
- ⑤ Obtain local support and sponsorship for resources like tools, water barrels, compost bins or money
- ⑤ Find a water source and sign an agreement for water use
- ⑤ Get sponsorship for an insurance policy
- ⑤ Call the city and hydro before digging the garden to avoid cutting any lines
- ⑤ Promote the garden and recruit gardeners
- ⑤ Hold a garden meeting to discuss the garden layout and rules
- ⑤ Book garden work days to dig the garden, lay out the plots and walk paths and prepare the soil
- ⑤ Involve gardeners in all tasks like building a garden shed, planting flowers around the garden site, clean-up and harvest
- ⑤ Plan fun events like potlucks and garden workshops
- ⑤ Host a community event to showcase your garden

### Form a committee- develop a plan

#### **Get a group of enthusiasts together.**

Put out a call of interest throughout the neighbourhood – places of worship, community centres, library, etc...

**Set-up regular meetings –** make them casual and fun.

**Make a list** of what your ideal garden will look like, who it will involve and what you will need to get started.

**Research other community gardens** for suggestions.

**Contact the Community Garden Council.**

**Create a plan;** list the steps you will take and prioritize.

**The plan should include:**

- ⑤ Location of the garden.
- ⑤ Partnership development.
- ⑤ Communication and promotion.
- ⑤ Equipment and storage needs.
- ⑤ Budget, fund raising and sponsorship.

**Divide the work evenly.** Avoid taking on too much!

**Elect a co-ordinator and a secretary** to plan meetings and coordinate the information.



## D. What do you need to start a community garden?

### Resources needed

- ⑤ land
- ⑤ water
- ⑤ seeds, seedlings, bulbs, bedding plants, cover crop seeds
- ⑤ topsoil, compost, manure
- ⑤ mulching materials such as shredded leaves, hay, shredded bark, wood chips
- ⑤ insecticidal soaps, hand-held sprayers

### Finding Land

**Site must be accessible**, - Ideally within the neighbourhood.

**Site should be visible** - where people feel safe.

**Check into previous land use history re: potential contamination.** Ask city or township planners if the land was ever used for industrial or landfill purposes.

**Soil - testing** - should be considered if the history of land use is suspicious or is next to a busy highway, rail corridor or gas station.

**Condition of the Soil** - Is the soil suitable for what you want in the garden? Ask the landowner about the type of soil or whether salt from snow removal might be an issue.

**Underground lines** - Are there any underground tiles, hydro or telephone lines?

**Locate a source of water** or plant drought resistant plants. Some businesses will donate water tanks; some organizations donate access to water.

**Light and shade** - Most plants require full or partial sun four-eight hrs/day.

Garden plots with less than four hours of sun will require shade tolerant plants.

Use shady areas for a shed or picnic table.

**Legalities** - Landowners may ask you to sign a lease or land-use agreement, or liability waivers. See sample in the appendix.

### Equipment and supplies needed

- |   |  |
|---|--|
| ⑤ a wheelbarrow and garden cart   | ⑤ fences   |
| ⑤ garden hose, spray nozzles, hose reel                                   | ⑤ bulletin board, signs  |
| ⑤ rain barrel or water tank, watering cans                                | ⑤ tool and storage shed  |
| ⑤ rotor - tiller  | ⑤ compost bins   |
| ⑤ gates and fencing, wood, plastic, chain link fence, post and wire, snow | ⑤ benches and picnic tables  |
|   | ⑤ locks  |
|   | ⑤ 122 x 122 cm and 183 x 183 cm timbers for constructing raised beds |



## E. Preparing the community garden site

Preparing the site will take some planning and team work. Things to think about are the preparation of the land, garden size and space and garden design.

### Preparing the Land

**Soil type:** Soil type depends on the amounts of ground clay, sand and silt. Test the soil by filling a glass jar with one third of soil and fill with water. Close the jar and shake. Let it settle overnight. Sand sinks to the bottom, then silt, and clay settles on top – organics will float on top. An even mixture of each type is preferable.

**pH level:** Most garden plants like a slightly acidic to a neutral soil (6.2 – 7.0 pH). Extremes of acidity or alkalinity may interfere with growth or kill the plants. For too acidic soil, add bone-meal and egg shells; too alkaline, add pine needles or garden sulphur.

**Soil nutrients:** Plants will make their best response to a balanced feeding program. The key nutrients are Nitrates, Phosphate, Potash and Calcium. Composting and adding organic fertilizers will help feed your garden.

**Weeds:** Barriers like cardboard, black plastic or old carpets, mulch, hand weeding and corn meal gluten are all natural ways to control weeds.

**Insects:** Beneficial insects like lady bugs, spiders, praying mantises eat and control the numbers of pesky insects.

### **Garden size, space and design**

Gardens can be grown in communal or individual plots. Some gardens set aside a plot to donate food for local soup kitchens or food banks while other gardens create accessible plots with raised garden beds or plots for children.

These are some considerations for your planning group:

- ⑤ size of communal or individual plots. Individual plots are often 305 cm x 305 cm or 305 cm x 610 cm
- ⑤ size of the garden pathways: about 91 cm across, covered with mulch
- ⑤ area to place the compost bins or water containers
- ⑤ place tool shed in not used for gardening; shaded areas
- ⑤ space to hold community events, meetings, workshops.
- ⑤ garden blueprint using natural design – use shaded plants around tree bases, rock garden on hill slope, etc...



## F. Designing Barrier Free Gardens

Barrier free gardens are gardens that are designed in such a way that all people in your neighborhood can participate. Barrier –free gardening includes wheelchair accessible pathways, raised garden beds adjusted to standing or wheelchair levels, visual markers and signage, aromatic plants and chimes for sensory stimuli, and specifically designed tools. Installing these features can help eliminate physical barriers in gardening. Key features include:

- ⑤ minimum width of the pathway is 152 cm wide with a gentle slope of 2.5% or less
- ⑤ firm porous pathway surfaces are ideal like concrete, brick or decomposed granite
- ⑤ raised garden beds for wheelchair access is on average 61 cm high and 76 cm – 1.5 m wide depending on access from one or both sides of the bed. Table planters are another option. Wheelchairs can be roll up to the table and have space for leg clearance. This type allows for greater comfort of the wheelchair user and range of motion
- ⑤ raised garden beds built at varying waist heights are great for people with difficulties bending. These beds can be 89 – 102 cm depending on the height of the person
- ⑤ visual markers provide guidance for people with poor eye sight. Use yellow paint along the edge of pathways, to highlight steps or yellow tags to bring attention to other important features
- ⑤ communication boards or signs are important communication tools for the hearing impaired
- ⑤ aromatic plants or wind chimes add extra sensory stimuli. Scents are activated from plants like rosemary or basil when the leaves are touched or crushed. Running water, wind chimes provide sounds that help orient people in the garden
- ⑤ light weight extendable tools made from light weight aluminum alloy have gripping and other design features that are easier to use

## G. Finding sponsorship and partners for your Community Garden

Starting your community garden will be easier if you form local partnerships and get sponsorship for your garden. Finding support for your garden requires a well laid plan, an idea of the cost of your project, who will be involved and how you will promote it. But it also involves enthusiastic champions who are willing to talk about the project to potential sponsors and partners. There are a variety of places to look for resources and support for your garden start-up.

### Finding Sponsorship

**Businesses:** Try asking for donations from local garden centres or stores. Some retailers may donate items like tool sheds, tools, seeds – create a wish list before you ask.

**Corporations:** Some companies will provide corporate funding and sponsorship in exchange for publicity. Offer to post signage in exchange for sponsorship.

**Municipalities:** Municipalities may provide land use and bylaw information. They may have land available for a garden site. Some municipalities may have special environmental or social grants that you may apply for.

**Politicians:** Call your ward councilor and promote your plan. Ask for advice re: political in-roads or road blocks you might be experiencing. Invite them to a committee meeting.

**Service clubs:** Some clubs may provide start-up funds and may ask you to give a presentation to their group. Have a work and budget plan ready.

**Neighbourhood centres and places of faith:** Some of these community organizations will sponsor your garden or donate the use of land, water, and other in-kind services like administrative support and meeting places.

**Foundations:** Several local foundations exist that may consider funding your garden as well as new projects you may want to start in the garden like children's garden programs.

## H. Promoting your garden

Promoting your garden to the neighbourhood is an important first step in community involvement. Many people will welcome a garden; however a few folks may be resistant to the idea. Don't be discouraged; be ready to offer the benefits a garden may bring. Community gardens:

- ⑤ make people healthier by providing low cost healthy food and by getting people more physically active
- ⑤ help the environment by attracting a variety of friendly organisms, improving soil and by reducing waste.
- ⑤ connect people together reducing isolation and improving mental wellness
- ⑤ make the neighbourhood safer as people know each other and their community better
- ⑤ increase property values by improving the physical appearance of the neighbourhood

Community gardens provide all residents in a neighbourhood a place to come together and learn from each other, regardless of race, ethnic background, socioeconomic status, or level of physical ability. In Waterloo Region, there are several gardens that involve people from a variety of cultures and incomes. You will want to promote your garden in an inclusive way. Here are some ideas that will help you connect to people as you go:

- ⑤ offer to meet with neighborhood groups to promote the garden to their members
- ⑤ deliver invitations door-to-door and get to know people in the neighbourhood. Look for garden experiences that you may have in common
- ⑤ post notices about the community garden in public areas like grocery stores, public libraries, playgrounds. Use plain language and pictures when possible
- ⑤ post community garden notices in community newsletters e.g. faith organization bulletins, neighborhood centre or school newsletters
- ⑤ set up a table or booth at community events such as festivals and fairs
- ⑤ ask gardeners to promote the garden to their friends
- ⑤ promote to community leaders who are well connected and respected. They may mobilize other people on your behalf

## Designing a Poster/Postcard

A poster or postcard is a great way to get the word out about your community garden, and to attract new gardeners. Use simple colour schemes, with colours that are easy on the eyes. Don't use too many colours. To keep printing costs low, use black ink on coloured paper. Make sure that the colour of the paper is light enough so the words can be seen. Use simple, clear fonts and avoid fonts that are too flowery and difficult to read. Use simple clip art or clear pictures. They should complement the message of the poster.

Posters should include:

- ⑤ The date and time of the event
- ⑤ The name of the event
- ⑤ The name of the garden
- ⑤ Contact info, including phone number, e-mail address, and best contact times
- ⑤ Your garden's logo, if available
- ⑤ A map to the garden
- ⑤ How to find out more, such as web site links



Cloverdale Neighbourhood  
Community Garden  
presents...

### Community Garden Party

Tuesday, October 29, 2007

7:00 – 9:00 pm

Room 508, Cloverdale Community Centre

Featuring: Rosie Redd, Master Gardener

Rosie will show us how to cook and enjoy the fruits of our garden labours.

Learn how you can join in the community garden experience.

#### Join our Swap

Have a tool? Need a tool?  
Participate in our tool swap.  
Find the right tool for you!



Too much zucchini? Not enough tomatoes?  
Bring and swap garden produce and seeds!



For more information, contact:  
Lily Undergrown, Coordinator  
(519) 235-1122

## **I. Engaging your gardeners**

As a garden coordinator or committee, you will want everyone to contribute so that the garden runs smoothly. You may want to host a meeting with your prospective gardeners prior to the garden season to:

- ⑤ determine distribution of plots
- ⑤ discuss cost per individual plot or other cost recovery ideas
- ⑤ create a work calendar for garden tasks
- ⑤ set some gardener guidelines and sign a gardener agreement
- ⑤ plan garden events like barbeques or potlucks
- ⑤ determine a communication system
- ⑤ inform of the Community Garden Council and Network

A garden plot agreement and waiver of liability should be signed by each gardener. See appendix A, B and C for sample land use agreements, garden plot agreements waivers and guidelines.

## **J. Joining the Community Garden Network/Council**

Members of community gardens are encouraged to join the Community Garden Network of Waterloo Region. The membership gives you access to gardening information and provide access to support from other garden coordinators and network members. The Community Garden Council of Waterloo Region is an umbrella volunteer group connecting community gardens in Waterloo Region. To find out more see [www.community-gardens.ca](http://www.community-gardens.ca) ,

Our Mission is to promote and support community gardens throughout Waterloo Region. We envision a strong, supportive, infrastructure giving people access to land to plant and harvest their own food. We promote and maintain a healthy community gardening movement in the Region through public education, skill building, linking resources and people to community gardens, and information sharing among gardens.

To become a member of the network or to volunteer for the Community Garden Council, contact the Region of Waterloo Public Health 883-2004 ext. 5336.

# Sample Land Use Agreement

# Appendix A

## Land Use Agreement between Community Garden X and Landlord X

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Mr. X (the “Landlord”) agrees to lease the vacant portion of his property located at address \_\_\_\_\_ (location) for a fee of \$ \_\_\_\_ per year to Community Garden X (the “Tenant”).

### Property Description:

The leased portion of the Landlord’s property (the “Property”) is \_\_\_\_ square feet in total. It is bordered by A on the south side, B on west side. On the north side the Property is bordered by C. The east side of the Property is delineated/bordered by D.

### Property Use:

The Property is to be used as a public community garden with rented plots, to be administered by the Tenant.

### Duration:

The lease agreement shall commence on \_\_\_\_\_ (date) and continue through \_\_\_\_\_ (date). This lease agreement will be reviewed at the termination date stated above with the option of renewal each year according to the desires of the Landlord. Option to renew will be communicated by written notice, 90 days prior to the lease expiration date.

### Landlord Rights and Responsibilities:

The Landlord agrees to maintain full responsibility for all property taxes. The Landlord has the right to enter property at any time for inspection.

### Tenant Rights and Responsibilities:

The Tenant agrees to maintain the property. The Tenant will provide water for the garden from a source off site. The Tenant agrees to be responsible for all trash removal from the property.

The Tenant has the right to hold educational events and/or community gatherings on the property. The Tenant has the right to make improvements customarily associated with community gardens (including fencing, storage sheds, raised beds, compost bins, bulletin boards, signs, seating areas, perennial plantings, and pruning of existing trees) at the Tenant’s expense.

If at any point this lease agreement is not renewed, the Tenant has the right to (but is not required to) remove any structures or improvements that have been made to the property. At the termination of this agreement the site will be returned to the owner in neat and orderly condition.

### Rules and Regulations:

No alcoholic beverages, drugs or illegal activities shall be permitted on the premises at any time. The Tenant agrees to act lawfully and will operate at all times in accordance with municipal bylaws and zoning codes.

The Community Garden and its gardeners will set and agree to Community Garden Guidelines at the beginning of each garden season and post where possible. If any member of the public acts in violation of these guidelines, they will be given a preliminary warning. If a further violation occurs the individual will be asked to leave the property for the remainder of the day. If repeated violations occur, the individual will be officially banned from the garden. The garden guidelines will be provided to the Landlord and considered part of this lease agreement.

All gardeners will be required to sign a “waiver of liability” clause as well as an agreement to the garden guidelines as a part of the plot rental application (see attached Community Garden Guidelines and “Waiver and Release of Liability” documents).

The Tenant will not discriminate against any individual or group on the basis of sex, race, sexual orientation, religion or political affiliation.

#### Liability for damage to property or person

The Tenant assumes all risk of damage to or loss of its equipment howsoever caused and does release the Landlord from all claims and demands with respect thereto including to or loss of equipment arising from the act, default or omission of the Landlord, its agents, servants, employees, subcontractors, customers, invitees or licensees or resulting from any cause whatsoever (save and except damage or loss resulting solely from the Landlord’s willful or reckless disregard or gross negligence).

#### Indemnity

The Licensee shall protect and defend the Landlord and indemnify and hold it harmless from any and all claims, demands, actions, losses, causes of actions, proceedings, suits, damages, expenses or liability of any kind, including reasonable legal fees and expenses of litigation, brought on by any person, whether in respect of damage (including death) to person or property, arising from any occurrence occasioned, whether in whole or part whether directly or indirectly, by an act or omission or negligence of the licensees, its agents, servants, employees, subcontractors, customers, invitees or licensees.

The licensee further shall protect and defend the Landlord and indemnify and hold it harmless from all liabilities and claims against the Landlord, including fines, penalties and interest, in any way arising out of its failure to deduct, withhold or contribute any amount including federal or provincial income, taxes, federal, or provincial pension plan contributions. Employment Insurance premiums, Workplace Safety & Insurance board premiums and contributions under any federal or provincial social insurance or income security programs.

The Licensee agrees that the indemnity contained in this Agreement shall not be prejudiced by and shall survive the termination of this agreement.

Gardener Liability Waivers:

Gardeners will sign a liability waiver holding the Community Garden and the Landlord harmless from all Liabilities and claims against the Landlord and Community Garden X for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of the Tenant/Landlord or any officer, agent, sponsored program participant, or employee of the Tenant/Landlord under this Contract.

Property Owner:

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Date

For Community Garden X:

\_\_\_\_\_  
Community Garden Coordinator

\_\_\_\_\_  
Date

For further information on land lease agreements go to this link

[http://www.nplanonline.org/sites/phlpnet.org/files/CommunityGardenToolkit\\_FINAL\\_R20110322.pdf](http://www.nplanonline.org/sites/phlpnet.org/files/CommunityGardenToolkit_FINAL_R20110322.pdf)  
and/or seek legal counsel.

**Sample Gardener Liability Waiver**

**Appendix B**

Gardener Liability Waivers:

Gardeners will sign a liability waiver holding the Community Garden and the Landlord harmless from all Liabilities and claims against the Landlord and Community Garden X for any personal injury, including death, to any person and/or damage to the property of any person arising from the acts or omissions of the Tenant/Landlord or any officer, agent, sponsored program participant, or employee of the Tenant/Landlord under this Contract.

Community Gardener

\_\_\_\_\_  
Name of Gardener (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witnessed By Community Garden Representative

\_\_\_\_\_  
Date



## Sample Garden Plot Agreement Appendix C

Gardeners are expected to attend garden meetings and work days. All gardeners will keep and fulfill the gardens rules:

1. **Respectful Behaviour:**

Gardeners are expected to make the garden a welcoming space for everyone, learning from and helping each other. They will not pick or eat produce belonging to another gardener unless permitted.

2. **Respectful of Neighbours:**

Gardeners are to take pride in the appearance of the garden; making it an attractive feature of the neighbourhood.

3. **Respectful of the Environment:**

Gardeners will take environmentally friendly actions. They will use water wisely. They will compost plant materials. They will use organic herbicides/pesticides on their garden plots.

4. **Maintenance of garden plot:**

Gardeners will maintain their plot and its surrounding pathways by weeding regularly, growing invasive plants in containers only, and limiting the amount of shade their plants cast on other plots. Plots are assigned by the garden committee; members are not to reassign their plots. Gardeners who do not maintain their plot will lose it.

5. **Maintenance of common grounds:**

Gardeners will assist in the upkeep of the garden as a whole. They will volunteer for general garden tasks. They will clean and put away garden tools/hoses. They will pick-up and properly dispose of trash, rocks or other unwanted items. They will help maintain common flower beds, grass and brush.

I will abide by the garden policy. Name (printed) \_\_\_\_\_

Signature \_\_\_\_\_

## Sample Community Garden Guidelines      Appendix D

### These guidelines will help keep the garden running smoothly:

1. Each gardener is a valuable member of the community garden. Be respectful of each other, the environment and the neighborhood. Keep the garden clean and free of weeds and litter.
2. The *growing season* is defined as the period from the Victoria Day weekend to the “*Garden Clean-Up Day*” the last Saturday in October.
3. Gardeners are asked to come to all gardening meetings, clean-up days and to participate in garden events.
4. A \$\_\_ deposit, paid at the beginning of the *growing season* to \_\_\_\_\_, gives the gardener the use of one garden plot for one *growing season*.
5. Each gardener will take care of their plot and *the pathways around the plot*. If a garden is neglected for two weeks, the gardener will be given a notice. If the garden is not taken care of by the end of the third week, the gardener will lose their plants and plot.
6. If a gardener plans to go away, they are to ask someone to look after their plot.
7. Gardeners are to prepare their own garden plot. Plots not planted by June 15 will be assigned to someone else.
8. Illegal or poisonous plants or plants that cause excessive shading or invading of neighbouring plots are not allowed.
9. Gardeners are to clean and put away garden tools after use.
10. Do not pick flowers or vegetables from other gardeners’ plots.
11. Respect the property surrounding the community garden. The garden is open during daylight hours only.
12. Conserve water. You may wish to use mulch like leaves, grass clippings or hay on top of your soil, to hold moisture in the ground.
13. Gardeners expected are to attend spring and fall clean-up days (Saturday before May long weekend and the last Saturday in October).
14. Communication will be by e-mail. Please respect the confidentiality of personal information. Arrangements will be made for those not on e-mail

## Low – No Cost Equipment and Supplies Source

## Appendix E

Water tank, Rain barrel, Drums	1. Clemmer Steelkraft Technologies 2. Region of Waterloo Water Services  3. Brubacher Drums	1. 446 Albert Wloo  2. Rain Barrel Distribution - 3 <sup>rd</sup> Saturday of April <a href="http://www.region.waterloo.on.ca/water">www.region.waterloo.on.ca/ water</a>  3. RR#2, St Jacobs (on 85 North)	1. 519 884- 4320 ext 213  2. 519-575- 4021  3. 664-2958	Note: always check if the tanks are safe for watering edible plants
Free compost bins, compost, woodchips, mulch, wood skids (Self pick-up)	Region of Waterloo Operations	Cambridge. & Waterloo. Landfill Sites Hours: 7 am – 6 pm (Mon – Sat)	1. 519-883- 5100	Identify yourself as a community garden
If you rent a heavier self drive garden tiller –it needs to be picked-up by truck or van  Some municipalities will provide in-kind support for rotor tilling	1. A-Z Rental Center  2. Home Depot  3. Woolwich Rentals and Sales	1. 184 Weber St N, Wloo  2 i) 100 Gateway Park Dr., Cambridge  ii)1450 Ottawa St S, Kitchener  3. 600 King N, Wloo 100 Union St., Elmira	1. 519-885- 5590  2.i) 519-650 7468  ii) 519-569- 4305  iii) 519-883- 0581  3. 519-669- 0524	Some rentals have an hourly rate while others charge for a block of time

**Note:** Region of Waterloo Rain Barrel Distribution at participating malls requires valid identification and proof of residency. There is a limit of one per household/garden.

## Cost Estimate for Supplies (based on 2011 prices) Appendix F

Item	Cost	Tax	Total Cost	Running Total
1. Fertilizer	69. 90	9.0 9	78.9 9	78.99
2. Wheel barrow	150. 00	19.5 0	169.5 0	248.49
3. Shovel	19. 99	2.6 0	22.5 9	271.08
4. Spade	19. 99	2.6 0	22.5 9	293.66
5. Rake	34. 99	4.5 5	39.5 4	333.20
6. Hoe	12. 97	1.6 9	14.6 6	347.86
7. Garden hose	19. 99	2.6 0	22.5 9	370.45
8. Spay nozzle	12. 99	1.6 9	14.6 8	385.13
9. Hose reel cart	42. 99	5.5 9	48.5 8	433.71
10. Garden cones	39. 99	5.2 0	45.1 9	478.89
11. Watering can	9. 99	1.3 0	11.2 9	490.18
12. Cable lock	12. 99	1.6 9	14.6 8	504.86
13. Fire pit bench	49. 99	6.5 0	56.4 9	561.35
14. Trowel	9. 99	1.3 0	11.2 9	572.64
15. Transplanter	9. 99	1.3 0	11.2 9	583.93
16. Cultivator tool kit	9. 99	1.3 0	11.2 9	595.22
17. Hedge/grass shears	39. 99	5.2 0	45.1 9	640.40
18. Push lawn mower	369. 99	48.1 0	418.0 9	1,058.49
19. Chicken wire	50. 00	6.5 0	56.5 0	1,114.99
20. Wood/stone sign	90. 00	11.7 0	101.7 0	1,216.69
21. Paint & Brush	60. 00	7.8 0	67.8 0	1,284.49
22. Seeds	250. 00	52.0 0	302.0 0	1,586.49
23. Shed	400. 00	52.0 0	452.0 0	2,038.49
24. Adult picnic table	300. 00	39.0 0	339.0 0	2,377.49
25. Kid picnic table	250. 00	32.5 0	282.5 0	2,659.99
<b>Total</b>	2,336. 72		2,659.9 9	

## Important Contact Information Appendix G

City of Kitchener	Tim Wolfe, Supervisor of Horticulture, Community Services Department. <a href="mailto:tim.wolfe@kitchener.ca">tim.wolfe@kitchener.ca</a> . Telephone: 519-741-2600 ext. 4173.	The City offers a Community Garden Grant to assist with the start-up of new community gardens within the City of Kitchener. See online at <a href="http://www.kitchener.ca/en/livinginkitchener/resources/Grants-CommunityGardens.pdf">http://www.kitchener.ca/en/livinginkitchener/resources/Grants-CommunityGardens.pdf</a>
City of Waterloo	1. Use of Green Space. Rhonda Larsh, Park Technologist/ MLEO, Parks & Works Services. Telephone, 519-747-8606. Fax# 886-5788. <a href="mailto:rlarsh@city.waterloo.on.ca">rlarsh@city.waterloo.on.ca</a>  2. For previous use of private land. City Hall - Building Standards. Telephone, 519-886-1550.	1. The City has a “Partners in Parks” policy for Community Vegetable Gardens. Any inquiries about the policy, park land history or underground lines call Rhonda. For digging on private land, call Hydro or Locates. 2. Building Standards may have on file what type of building had been located there previously.
City of Cambridge	1. Community Services 519-740-4681 2. Commissioner Kent McVittie Telephone: 519-740-4681 ext 4596.	1. Previous land use history re: possible contamination.  2. Green space for garden site.
Master Gardeners	1. Kitchener: Bruce MacNeil Telephone: 519-745-4669 <a href="http://www.kitchenermg.mgoi.ca">www.kitchenermg.mgoi.ca</a>  2. Cambridge: Liz Stacey <a href="http://cambridgemg.mgoi.ca">cambridgemg.mgoi.ca</a>	Master Gardeners will provide gardening expertise
Call Before You Dig:		
Hydro	1. North Waterloo Hydro. Telephone, 519 886 5090 ext 577. 2. Kitchener – Wilmot Hydro. Telephone, 519-749-6184 ask for Locates. 3. Cambridge North Dumfries Hydro. Telephone, 519 621 3530.	Call the appropriate hydro company before you dig.
Bell, Gas, Water, Sewer Lines	Ontario One at 1-800-400-2255.	Call before you dig for underground lines. They will contact Kitchener Utilities (which is gas, water and sewer) and Bell
Rogers Cable	1-800-738-7893.	

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